

# **BEEHIVE ROCK AND GEM CLUB BYLAWS**

## **February 2011**

### ARTICLE 1

#### Organization

We the undersigned of the State of Utah do hereby associate ourselves together in a non-profit organization and at this meeting assembly do adopt the following constitution and club name.

### ARTICLE 2

#### Name

The club shall be known as the Beehive Rock and Gem Club and shall be of perpetual duration unless sooner dissolved according to law.

### ARTICLE 3

#### Objectives

The objectives of this organization shall be to stimulate interest in the collection of rocks, minerals, gem materials, and legal fossils. To discuss and impart our knowledge of the different phases of collecting, cutting, polishing and displaying them. Also to organize educational meetings, field trips and similar events while enjoying and protecting our natural resources.

### ARTICLE 4

#### Address

The club address shall be a Post Office box rented by the Beehive Rock and Gem Club.

### ARTICLE 5

#### Club Meetings

##### General Meetings

General club meetings shall be the fourth Thursday of each month unless otherwise stated.

##### Board Meetings

The Board meeting shall be on the first Tuesday of each month unless otherwise stated and is open to all club members.

### Special Meetings

Special meetings may be called by the board upon notification of the club membership.

## ARTICLE 6

### Officers

The officers of the club shall be elected by the club membership and will consist of the following:

President

Vice President

Secretary

Treasurer

## ARTICLE 7

### Duties of Officers

It shall be the duty of the President to preside at all meetings of the Club and of the Board of Directors and to abide by and enforce the Bylaws of the Club.

It shall be the duty of the Vice President in the absence of the President to perform all duties incumbent upon the President. The Vice President may fill in for absent Board members or any committee chairman unless already filling in for the President.

The Secretary shall keep the records of the membership of the Club and the minutes of the meetings, and those of the Board meetings. Additionally, the Secretary shall be responsible for all other official Club correspondence and maintain a copy of all records and the Bulletin, for a period of not less than seven (7) years, which shall be turned over to that person's successor.

The Treasurer shall collect all monies and deposit all monies (including dues) in the Club Bank account; and as designated by the Board of Directors; shall pay all bills, keep a correct account of receipts and disbursements. Treasurer shall present an annual written financial report, and, on request, at any business meeting of the Board of Directors shall orally report the receipts and disbursements of the Club, and its financial condition. The Treasurer's books shall be audited at the end of each term of office of the President, Treasurer, or at the discretion of the Board. He/She shall turn over all Club properties in his/her possession to his/her successor when duly installed. The Treasurer or President shall be authorized to disburse funds.

## ARTICLE 8

### Board of Directors

The Board of Directors shall generally administer the affairs of the Club and supervise the finances. Expenditures in excess of \$100.00 dollars must be approved by the Board of Directors or a floor majority vote.

The Board of Directors shall consist of the current President, Vice President, Secretary, Treasurer and past year's Presidents and Vice Presidents. Also the Club program chairman, present year's editor and Committee Chairpersons nominated by the Board and any additional appointed directors. The Board of directors shall consist of at least 9 members.

The President and Vice President shall serve on the Board of Directors for a minimum of two years after leaving office.

In the event of an officer or board member's resignation or death, the Board of Directors and the Officers shall have the authority to appoint a replacement until the next general election.

The club's Board of Directors shall appoint whatever committees that are deemed necessary to further the club activities, programs, publications, etc.

If required a Board member may delegate another Board member of the club to take his/her place at a scheduled meeting.

## ARTICLE 9

### Quorum

Five officers and/or Board members will constitute a legal quorum. If deemed necessary a chairman of the Board may be elected by the Board members at the January Board meeting.

When club matters are being voted upon by the officers and the Board of Directors, if any arbitration or disagreement is encountered, the issue shall come before the membership for a final vote.

## ARTICLE 10

### Voting

Officers shall first be nominated for consideration by the club Board of Directors no later than the November Board Meeting. Current officers, as well as any other capable candidates among the membership shall be considered for officer nomination.

Two assigned Board Members shall then personally approach and discuss the opportunity with the chosen Officer nominees. Neither of these Board members should be serving in the subject position. Currently serving Officers should be approached in a like manner to determine their desire to continue serving.

Nominations may also be made from the floor at the time of the election with the prior permission of the person to be nominated.

Each adult member in good standing shall be entitled to one vote and to the privilege of holding office. The President shall have the privilege of voting on all motions presented at the board meetings and the general election of officers.

## ARTICLE 11

### Elections

Election of all officers shall be yearly by secret written ballot unless there are no nominations from the floor and the slate as presented by the Board of Directors is not contested, in which case it is permissible to have a motion made, seconded, and passed by a majority vote to have the slate as presented, approved by acclamation.

The election of new Officers shall take place during the normal November club meeting. Officers will be elected by a simple majority of those paid up members attending the election meeting. Officers leaving office shall meet with incoming officers and explain requirements and pass on any required documentation. The new officers shall take office the first board meeting in January.

## ARTICLE 12

### Membership

Any person who is interested in learning about rocks, lapidary, minerals, fossils, etc., and is willing to share with other members of the Club the results of their experiences and knowledge may become a member of the Club upon application and payment of dues. The Club shall not discriminate due to race, sex, or religious preference.

Only members with paid membership shall have the right to vote at Club meetings. Membership fees are based on the type membership. Membership shall be of four types: Regular, Junior, Family, and Honorary.

- A. Regular membership
- B. Junior membership shall be available to any person 18 years and under with the approval of parent or guardian
- C. Family membership shall include all members of a family
- D. Honorary, or special, memberships may be awarded at the discretion of the Board of Directors

## ARTICLE 13

### Membership Termination

Any member whose attitude or conduct is considered detrimental to the welfare of the Club may have their membership terminated by a majority vote of the Board of

Directors. Termination is effective immediately upon said vote of the Board. The terminated member shall be notified in writing by the Board and given 30 days in which to appear before the Board for reinstatement.

## ARTICLE 14

### Membership fees

Membership fees will be determined by the Board of Directors and will be implemented upon membership approval at a regular club meeting.

Fees are due and payable to the Treasurer on October 1 and shall be delinquent on January 1 of the following year. Delinquent members shall be dropped from the club roster. When a Junior member reaches his/her 18th birthday and desires voting privileges he/she may pay the adult fee. Juniors under 18 and not under a family group shall pay a Junior membership fee, but shall have no voting privileges. New members joining after August will be credited to the next year. A non-member presenting a program will be given an honorary membership for 1-Year.

## ARTICLE 15

### Rules of Order

Robert's Rules of Order shall govern all the deliberative meetings of the club.

## ARTICLE 16

### Club Bylaws

The Club Officers and the Board of Directors of the club shall make a detailed review of the current bylaws not later than March of each odd-numbered year. Bylaw alterations, amendments, or changes, or new Bylaws must first be proposed by a majority vote of the Board of Directors.

Acceptance of changes to or new Bylaws will be by a simple majority vote of regular members who are in good standing in attendance at the next designated meeting following written notice. All recommended additions, changes, and deletions shall be submitted to the membership for a vote before the end of March.

## ARTICLE 17

### Club Bulletin

A club Bulletin shall be published monthly. It is permissible to occasionally combine 2 months into a single bulletin.

For sale ads are permitted for members at no charge. Business advertisements will be charged at the rate of \$5.00 for ¼ page or 15 cents per word for less than ¼ page.

## ARTICLE 18

### Club Function Restrictions & Procedures

Persons desiring to join the club must first fill out an application form, a Liability Release Form, and attach the first year's dues. Members will also sign a release form yearly when paying for their memberships which will serve for the entire membership year. Persons must be members of the club in order to participate in more than two field trips a year. Children under 18 shall be supervised by an adult relative or designated adult member, who will be required to sign a "release form" for them.

Non members will be required to sign a Beehive Club "Liability Release" form prior to engaging in a club sponsored field trip.

Animals are not permitted at the general meetings, except service animals. Owners of animals on club outings and field trips shall keep them under control so as not to be an annoyance to anyone. Any member of the Board may notify the offending owner of any complaints.

## ARTICLE 19

### Federation delegates

The Federation delegates will be appointed by the Officers and the Board of Directors and must be an Officer or Board member.

## ARTICLE 20

### Club Colors

The club colors will be black, white, and gold.

## ARTICLE 21

### Code of Ethics

The Beehive Rock and Gem Club subscribes to the Rockhound's Code of Ethics, attached, and requires all members and guests to comply with that Code.

## ARTICLE 22

### Dissolution of the Club

Dissolution of the Club may occur at any regular meeting of the Club by a vote of the two-third majority of members present and voting provided notice has been given at the previous regular meeting and said notification printed in the Club Newsletter. Dissolution becomes effective upon the official announcement of the vote.

Upon a vote to dissolve the Club, or the lapse of this Charter and By-Laws, the Board of Directors shall, after paying or making provision for payment of all the liabilities of the Club, shall dispose of the remaining assets of the Club in such a manner or to such organizations formed and operated exclusively for charitable, educational, or scientific purposes.

# **AMERICAN FEDERATION OF MINERALOGICAL SOCIETIES CODE OF ETHICS**

- 1** - I WILL respect both private and public property and will do no collecting on privately owned land without permission from the owner.
- 2** - I WILL keep informed on all laws, regulations and rules governing collecting on public lands and will observe them.
- 3** - I WILL, to the best of my ability, ascertain the boundary lines of property on which I plan to collect.
- 4** - I WILL use no firearms or blasting materials in collecting area
- 5** - I WILL cause no willful damage to property of any kind, such as fences, signs, buildings, etc.
- 6** - I WILL leave all gates as found.
- 7** - I WILL build fires only in designated or safe places and will be certain they are completely extinguished before leaving the area.
- 8** - I WILL discard no burning materials – matches, cigarettes, etc.
- 9** - I WILL fill all excavation holes which may be dangerous to livestock, etc.
- 10** - I WILL not contaminate wells, creeks or other water supplies.
- 11** - I WILL cause no damage to collecting material and will take home only what I can reasonably use.
- 12** - I WILL practice conservation and undertake to utilize fully and well the materials I have collected and will recycle my surplus for the benefit of others.
- 13** - I WILL support the Rock hound Project H.E.L.P. (Help Eliminate Litter, Please) and will leave all collecting areas devoid of litter, regardless of how found.
- 14** - I WILL cooperate with Field Trip leaders and those in designated authority in all collecting areas.
- 15** - I WILL report to my Club or Federation Officers, Bureau of Land Management, or other proper authorities, any deposit of petrified wood or other material on public lands which should be protected for the enjoyment of future generations and for public educational and scientific purposes.
- 16** - I WILL appreciate and protect our heritage of Natural Resources.
- 17** - I WILL observe the “Golden Rule”, will use Good Outdoor Manners and will at all time conduct myself in a manner which will add to the stature and Public Image of Rockhounds everywhere.



